



**ISD 728**  
**DISCOVERY LEARNING**  
**PRESCHOOL**  
2013-2014

### **PRESCHOOL REGISTRATION**

Registration begins for 2013/2014  
Preschool at our Open Houses  
2/25 in Rogers and Zimmerman,  
and 3/4 in Elk River.

### **PRESCHOOL LOCATIONS**

Elk River, Rogers and Zimmerman

### **PRESCHOOL AGES SERVED**

Students ages 3,4 and 5.

[WWW.728COMMUNITYED.COM](http://WWW.728COMMUNITYED.COM)



## Discovery Learning Preschool...an ISD 728 Early Childhood Program Success starts with Early Childhood Family Education (ECFE)

Choosing the right preschool program is essential for giving your child the tools needed to be successful in school and in life.

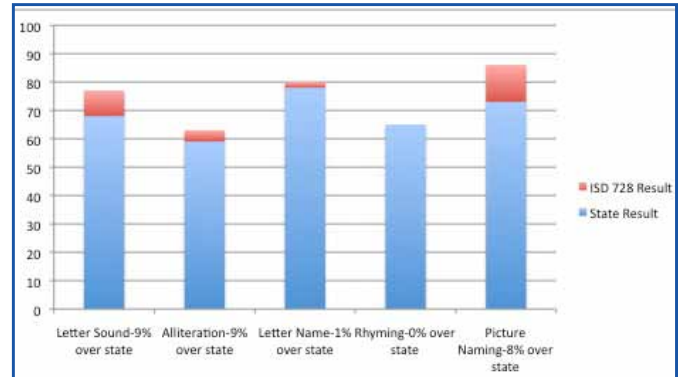
Discovery Learning Preschool, offered through District 728 Early Childhood Family Education, is a highly recognized and sought-after program to attend. Professionally trained, caring teachers customize preschool experiences for your child in a safe environment. Conveniently offered in Elk River, Rogers and Zimmerman with a variety of daytime and evening programming, Discovery Learning Preschool is sure to fit your child's needs.



### Unparalleled Results

With unmatched programming in the state of Minnesota, ISD 728 Discovery Learning Preschool is seeing unprecedented results with their customized classroom experiences. During the spring of 2011, four year olds were tested and compared to their peers across the state of Minnesota in the following categories:

The results speak for themselves: our program is successful and prepares your child for a successful K-12 experience and provides the tools needed to become a fluent reader by grade three.



### Comprehensive Curriculums Embedded in Each Class

Discovery Learning Preschool has revolutionized their curriculum and embedded core fundamentals in each of their classrooms.



#### Creative Curriculum

Focusing on the 50 key components of how children learn, Creative Curriculum uses the learning environment and the different areas of development including social-emotional, cognitive, math, literacy and language.

#### Building Blocks Math Curriculum

A research-based curriculum that includes a computer used in the classroom and at home.

#### EZ Write Handwriting Curriculum

This handwriting curriculum matches the ISD 728 K-5 program to ensuring continuity upon Kindergarten entry.

#### Pyramid Model (TACSEI) Curriculum

TACSEI centers on supporting children and families by building social-emotional skills for life for all children. TACSEI provides support and development of new skills when there are behavior concerns.

#### Minnesota Reading Corps Curriculum

Minnesota Reading Corps staff work within the classroom where specific reading skills are assessed and taught throughout the year. One-on-one and small group activities are built into the student's day.

#### Child Development Curriculum

Observation and note taking are used to look at the whole child in four areas of development: Cognitive, Social-Emotional, Physical and Language. Growth and development are assessed throughout the year.

#### LANA Nutrition Curriculum

This curriculum concentrates on serving healthy snacks, introducing nutritional choices and recognizing children with allergies and diet alterations by adjusting snacks to meet their needs.

#### Overall

Opportunities for learning are provided through individual and group times. Literacy, mathematics, science, social studies, the arts, technology and process skills are part of the program curriculum.

## Highly Trained Staff

Of utmost importance to parents, is the relationship their child has with their teacher. With Discovery Learning Preschool, not only do you receive highly trained staff members, you also receive warm, caring adults committed to your child's success. Staff is trained in child development, CPR, First Aid, cultural diversity and continuous professional development throughout the school year. In addition, they are experienced, dedicated and truly love their work.

## Engaging Environments

When looking for the right location for your child's preschool, be sure to consider the convenience of Discovery Learning Preschool. Class locations cover all ends of the school district and are conveniently located at Zimmerman Elementary, Rogers Elementary and The Handke Center in Elk River. There are several important components to our program:

- 60 minutes of choice time in an environment planned for learning
- Outdoor or gym time •Small group time •Circle time •Snack time
- Learning centers include blocks, dramatic play, toys and games, art, library, discovery, sand and water, music and movement, cooking, computers and outdoors.
- Many opportunities for large motor activities exist with access to a gym, riding bikes and playgrounds.
- The Nature Classroom (Elk River location) is a learning environment outside the traditional classroom walls that enhance the overall preschool experience.



## Safety is Top Priority

Your child's safety is of utmost importance to us. At all three locations, regular safety drills are conducted, classroom doors are locked, teachers use walkie-talkies on the playground and there is access to the district health services department.

## Customization To Meet Your Child's Needs

As we know, each child is special and unique in their own way and Discovery Learning can enhance each child's experience to meet their needs.

- Gifted and Talented - Discovery Learning enhances and enriches the curriculum in order to engage and challenge children who are ready for more.
- Many classrooms provide inclusion opportunities for children with special needs and are co-taught with staff from Early Childhood Special Education.
- Different learning styles are used through out the day: large group, small group, individual lessons, hands-on learning as well as different materials.
- Response to Intervention (RTI) is used in a combination of high quality, culturally and linguistically responsive instruction; assessment; and evidence-based intervention.



## Parent Education and Involvement

Core to our program is parent education. A professional and highly trained Parent Educator is assigned to each classroom. The Parent Ed component focuses on not just the child's experience in preschool, but the family as a whole. Parent days are offered where parents and /or grandparents can interact and experience school with their children together. Parent involvement is also key. There are many ways parents can be involved such as volunteering to prepare materials, working at the Book Fair or joining our Parent Advisory Council.

## Technology

Technology continues to evolve and is a key component in the Discovery Learning Program. Each teacher has their own classroom website where families can access information, tips, blogs, newsletters and more at a click of a button. In addition, the math curriculum utilized within the program uses computers in the classroom and at home.

**Discovery Learning Preschool... the right choice for you and your child.**

## Registration for 2013/14 Discovery Classes

We are doing in-person Discovery Learning registration this year beginning February 25 on site in Rogers and Zimmerman, and beginning March 4 on site at Handke. A \$49 non-refundable deposit is collected at the time of registration. We will be able to answer your questions, collect the information we need to complete your registration, and schedule screenings if needed, all at the same time, eliminating or reducing the need for additional emails and follow up. Registration stations will reduce wait time and eliminate long lines. After March 4th registration will continue at our ECFE office for all classes until they fill.

- **You must complete the registration forms packet** at the time of registration. All forms must be received for your registration to be considered complete.
- **Registration for Rogers & Zimmerman ONLY** begins Monday, February 25th, 6-7:30pm, in the ECFE classrooms at Rogers and Zimmerman Elementary schools on a first come, first serve basis. Registration for Elk River will NOT be taken at Rogers and Zimmerman.
- **Registration for Elk River** will begin Monday, March 4th 6-7:30pm, in the gym at the Handke Center, Cafeteria on a first come, first serve basis. You may also register for Rogers and Zimmerman at the Handke location.
- **After March 4** you may register by mail, fax, or in person at the ECFE office, Handke Center, Elk River. Registration continues until classes fill. Waiting lists are maintained for all full classes.
- **Fees are divided into 9 monthly payments.** Payments begin in September and end in May. Fees are rounded up to the nearest dollar. A registration fee of \$49 which is non-refundable is due when you register. This fee does not apply to the total cost.
- **3% discount for full payment by Sept. 15, 2013.** Save 3% of your tuition cost by paying registration fee plus total amount of tuition by September 15, 2013.
- **Information regarding our sliding fee scale is included in the forms section.** If you have any questions, please call the ECFE office at 241-3524. No one will be turned away because of inability to pay. We accept Visa, Mastercard, and Discover.
- **Child care is available during Parent/Child classes** at an additional fee; please note on the registration form if child care is needed.
- **Please note:** Classes may be cancelled or times and locations may change due to unforeseen circumstances or low enrollment.



## Discovery Learning EXTRA Preschool

A program focused on getting children ready for kindergarten. Children will develop vocabulary and learn letter names and sounds. They will also learn how to get along with other children and how to follow school rules.

(Offered at The Handke Center and Zimmerman Elementary School)

This program helps children who may have one or more of the following circumstances:

- Comes from a low-income family.
- Has English as their second language.
- Has behavioral or developmental concerns.
- Is a foster child.
- Comes from a family with multiple challenges.

### Requirements:

- Family must live in ISD 728 (includes Elk River, Otsego, Rogers and/or Zimmerman).
- Must be 4-years-old on or before Sep.1, 2013.
- Does not qualify for Special Education services.
- Is not eligible for Head Start or is on a Head Start waiting list.

If you are interested in learning more about this program, please return this to the ECFE office, 1170 Main St., Elk River, MN 55330, or call 763.241.3524, or email: [kathryn.simonson@isd728.org](mailto:kathryn.simonson@isd728.org)

Name \_\_\_\_\_ Telephone (\_\_\_\_) \_\_\_\_\_ Email address \_\_\_\_\_

Address \_\_\_\_\_ Child Name \_\_\_\_\_ Child birth date \_\_\_\_\_

\_\_\_\_ I would like to be called to receive more information on the Discovery Learning Extra Preschool Program.



## Discovery Learning Preschool - Classes for 3's & 4's

Children must be 3 years by Sept. 1, 2013 - Elk River, Rogers & Zimmerman

Class #	Day/Time	Parent/Child Day	Location	Cost
750	Tues/Thurs 9:15-11:15am	Thursday	Handke Center (2 sections)	\$90/Month
760	Tues/Thurs 9:30-11:30am	Thursday	Rogers ECFE (1 section)	\$90/Month
770	Tues/Thurs 9:15-11:15am	Tuesday	Zimmerman ECFE (1 section)	\$90/Month

**In the 3's & 4's class** there is a parent/child day one time every week. A typical parent/child day starts with activities for parents and children to do together. Later the parents meet together while the children continue in early childhood learning activities in the classroom. Parent time provides time for parents to talk and learn with other parents and the Parent Educator.

- Classes begin in mid-September and end mid-May
- A \$49 non-refundable desposit is collected at registration
- Payments are monthly, September - May
- We accept Visa, Mastercard and Discover



## Discovery Learning Preschool - Classes for 4's & 5's

Children must be 4 years by Sept. 1, 2013 - Elk River, Rogers & Zimmerman

Class #	Day/Time	Location	Cost
753	Mon/Wed/Fri 8:50-11:20am	Handke Center (2 sections)	\$159/Month
754	Tues/Wed/Thurs 8:50-11:20am	Handke Center (1 section)	\$159/Month
755	Tues/Wed/Thurs 12:50-3:20pm	Handke Center (3 sections)	\$159/Month
757	Tues/Wed/Thurs 3:45-5:45pm	Handke Center (1 section)	\$129/Month
758	Tues/Thurs 5:45-8:00pm	Handke Center (1 section)	\$95/Month
761	Mon/Wed/Fri 9:15-11:45am	Rogers Elem (1 section)	\$159/Month
762	Tues/Wed/Thurs 1:00-3:30pm	Rogers Elem (1 section)	\$159/Month
771	Mon/Wed/Fri 9:00-11:30am	Zimmerman Elem (1 section)	\$159/Month
773	Tues/Wed/Thurs/Fri 12:45-3:15pm	Zimmerman Elem (1 section)	\$212/Month

**In the 4's & 5's class** parents attend 3 parent discussion sessions scheduled throughout the year. On these days the class starts with activities for parents and children to do together. Later the parents meet together while the children continue in early childhood learning activities in the classroom. Parent time provides time for parents to meet, talk and learn with other parents and the Parent Educator.

**Our sites are located at:**

- Handke Center, 1170 Main St., Elk River
- Rogers Elementary, 12521 Main St., Rogers
- Zimmerman Elementary, 25959 West 4th St., Zimmerman.

## Registration Information and Forms Packet, Pages 6-14 → → →

- Complete the registration forms on the following pages 6 - 14.
- Turn completed forms into the ECFE office at the time of registration.
- Failure to complete all forms may jeopardize your spot in class.
- Registrations will be considered complete only when all materials have been received in the ECFE office.
- The reduced/waived fee application, pages 13-14, is optional, and must only be completed if you are applying for a reduced or waived fee. If the application is not completed, we will assume you will be paying the full fee listed for the class.

### Registration Materials Checklist:

- Discovery Learning Registration Form with \$49 deposit
- Emergency Care Information
- Authorization for Pick-Up of Child
- Parent Permissions
- Data Privacy
- Parent Participation Agreement
- Participant Questionnaire
- Reduced/Waived Fee Application - Must complete if you want to apply for reduced tuition
- Early Childhood Screening completed or scheduled.
- A current copy of the child's immunizations must be on file through the Early Childhood Screening office prior to beginning class.

#### Return Registration Materials to:

Early Childhood Family Education  
1170 Main St., Elk River, MN 55330

ECFE phone: 763.241.3524

Fax: 763.241.3521

Office Hours: 8am-4:30pm, Mon-Fri

## Early Childhood Screening

Early Childhood Screening is a simple check to identify health or developmental needs of children during the early years. Screening appointments are available throughout the school year and in June and August. The State of Minnesota requires children be screened prior to public school kindergarten enrollment. There is no cost. Appointments can be made at the ECFE/SR office. For more information call 763-241-3525.

### Early Childhood Screening includes

- Immunization record review
- Hearing and vision screening
- Speech and developmental screening
- Height and weight checks
- Summary interview with parents



**Children who attend Discovery Learning  
Preschool must be screened  
prior to starting class!**

**If your child has not already been screened - we will  
contact you to set up an appointment before your child  
begins Discovery Learning Preschool.**

### What Happens During Screening?

The parent attends the entire screening process with their child along with a team of specialists.

Your child will start with activities to screen his/her developmental progress. Next, a review of your child's vision, hearing, height, weight and immunization history will be conducted by one of our health professionals. The parent/s will then participate in a family factors interview to review the screening process and talk about any concerns that they may have and learn about resources available.

#### Early Childhood Family Education Office Hours:

8am-4:30pm, Monday - Friday

ECFE: 763.241.3524

Early Childhood Screening: 763.241.3525

Mail: ECFE, 1170 Main St., Elk River, MN 55330

Fax: 763.241.3521

# Discovery Learning Registration

Complete all forms and return to ECFE

ISD 728 ECFE & School Readiness Program  
 1170 Main St.  
 Elk River, MN 55330

Student Last Name (Legal)	Student First Name (Legal)	Student Middle Name
Student Preferred Name	Student Gender <input type="checkbox"/> Male <input type="checkbox"/> Female	Student Birth Date
Class First Choice:	Class Second Choice:	Class Third Choice:
Deposit Paid _____ (\$49) Cash ___ Check ___ Credit Card ___	Name on Credit Card:	Credit Card Number & Expiration Date:

Student's PRIMARY Household	
<input type="checkbox"/> Mother and Father <input type="checkbox"/> Mother (and stepfather if applicable) <input type="checkbox"/> Father (and stepmother if applicable) <input type="checkbox"/> *Foster Family <input type="checkbox"/> *Relative/Other (Please list): _____	Address
	City
	State and Zip Code
	County
	Home Phone
Email	
*Provide legal custody document OR fill in legal parent/guardian info in Secondary Household section below.	
Is this primary residence located within the ISD 728 boundaries? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> I don't know	

Primary Household Parent/Guardian 1	Primary Household Parent/Guardian 2
Name	Name
Work Phone	Work Phone
Cell Phone	Cell Phone
Email Address	Email Address

Student's SECONDARY Household (if applicable)	
<input type="checkbox"/> Mother (and stepfather if applicable) <input type="checkbox"/> Father (and stepmother if applicable) <input type="checkbox"/> Other (Please list): _____	Name
	Address
	City
	State and Zip Code
	County
Home Phone	
Email	
*Please notify the ECFE office and provide legal documentation if there is a custodial issue.	
Is this secondary residence located within the ISD 728 boundaries? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> I don't know	

Additional Required Information	
Has your child been to Early Childhood Screening? In what district? _____. If no, please set appointment.	Has your child ever been assessed or referred for Special Education Services? Yes <input type="checkbox"/> No <input type="checkbox"/>
Does your child currently attend a Discovery Learning class? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, what class?	Does your child have an IEP or IFSP, or receiving any Early Childhood Special Ed Services? <input type="checkbox"/> Yes <input type="checkbox"/> No
Do you have a teacher preference? (this cannot be guaranteed) <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, teacher's name?	What language is spoken most often in your home? _____
Is this child's primary address with friends, relatives or a temporary household? <input type="checkbox"/> Yes <input type="checkbox"/> No	What language does your child speak? _____
Do you want to apply for a fee waiver or reduction? If yes, see pages 13-14 <input type="checkbox"/> Yes <input type="checkbox"/> No	Do you have any specific concerns about your child, or is there any situation in your family that may affect your child's experience in preschool (divorce, marriage, death, new baby, move, family illness, etc.)?  <input type="checkbox"/> I understand that an up-to-date immunization record for my child must be provided prior to the start of classes.
Does your child have any of the following? Allergies <input type="checkbox"/> Yes <input type="checkbox"/> No Asthma <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, describe the Allergy: _____	
Seizures <input type="checkbox"/> Yes <input type="checkbox"/> No Diabetes <input type="checkbox"/> Yes <input type="checkbox"/> No Any other significant health concern? Please describe: _____	

We are collecting this data in order to enroll the participant in our program. The data will be provided to the instructor(s) & staff whose jobs require this data. If this data is not provided the participant may not be able to be enrolled in the program.

# ISD 728 ECFE & School Readiness Program

1170 Main St.

Elk River, MN 55330

## ADDITIONAL REQUIRED INFORMATION CONTINUED

Has your child ever been in daycare or preschool? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, Which Daycare? _____ How long? _____ Which Preschool? _____ How long? _____	What languages are spoken in the home? _____ What is the English language level of mother (guardian)? <input type="checkbox"/> none <input type="checkbox"/> low <input type="checkbox"/> medium <input type="checkbox"/> high
Will your child attend Discovery Learning EXTRA preschool all year? <input type="checkbox"/> Yes <input type="checkbox"/> No	What is the English language level of father (guardian)? <input type="checkbox"/> none <input type="checkbox"/> low <input type="checkbox"/> medium <input type="checkbox"/> high
Family/Parent(guardian) Information: What is the last completed grade of school of mother (or guardian)? _____ What is the last completed grade of school of father (or guardian)? _____	What language does the child applying for services speak? _____ What is family ethnicity? _____ Country of origin? _____ What length of time family has lived in the United States? _____

## AUTHORIZATION FOR CHILD PICK UP

Who is authorized to pick up your child?

Name \_\_\_\_\_ Relationship \_\_\_\_\_

Name \_\_\_\_\_ Relationship \_\_\_\_\_

Name \_\_\_\_\_ Relationship \_\_\_\_\_

Name \_\_\_\_\_ Relationship \_\_\_\_\_

Name \_\_\_\_\_ Relationship \_\_\_\_\_

Who is NOT authorized to pick up your child?

Name \_\_\_\_\_ Relationship \_\_\_\_\_

Name \_\_\_\_\_ Relationship \_\_\_\_\_

If an Order of Protection or other legal action restricts contact with the child, the document needs to be provided to the office. A copy will be kept in the child's file.

I understand that this information will be kept on file in the Discovery Learning Preschool classroom. Should any information change during the school year, I will notify the staff and update this form.

Signature of Parent or Guardian \_\_\_\_\_ Date \_\_\_\_\_



**PARENT PERMISSION**

As part of our classes we have several activities that we need parent permission for your child to participate. Please mark each area and sign.

Student Name \_\_\_\_\_ Class Name/# \_\_\_\_\_

*As part of our program, there are times when it would be beneficial to take a short walk off school grounds.*

\_\_\_\_\_ Yes, I give my permission for my child to participate in short walking field trips.

\_\_\_\_\_ No, do not take my child on any walking field trips.

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_

*Throughout the school year we like to display children's artwork around our school. We also take photos of children and parents for projects such as a snack placemat or to display in our classroom or hallway.*

\_\_\_\_\_ Yes, I give permission for my child's and/or parents' artwork and /or photo to be displayed in the classroom or around the school building.

\_\_\_\_\_ No, I do not give permission for my child's and/or parents' artwork and /or photo to be displayed in the classroom or around the school building.

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_

*During the year we sometimes use children's and/or parents' photos (no names) and artwork in our newsletters, newspapers, displays, or the websites (ECFE/SR & ISD 728).*

\_\_\_\_\_ Yes, I give my permission for my child's and/or parents' photo and/or artwork to be used for the sole purpose of illustration, advertising and/or publicity in newsletters, newspapers, displays, or the website.

\_\_\_\_\_ No, I do not give my permission for my child's and/or parents' photo and/or artwork to be used for the sole purpose of illustration, advertising and/or publicity in newsletters, newspapers, displays, or the website.

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_

*Throughout the school year we may video tape Discovery Learning classes or parent discussion sessions. Video tape segments may be used on our website (ECFE/SR & ISD 728), for, or at events, or for publicity purposes. We may use video tape recording of Discovery Learning classes as part of parent discussion so parents can observe children's activities. We may also use video tape recordings of Discovery Learning classes or parent discussion sessions for staff professional development.*

\_\_\_\_\_ Yes, I give permission for the program to use video tape recordings of my child or his/her family members for publicity purposes on the program website (ECFE/SR & ISD 728) or at events. I also give permission for video tapes of my child or family members participation in classes to be used in parent discussion or for staff professional development.

\_\_\_\_\_ No, I do not give permission for the program to use video tape recordings of my child or his/her family members for publicity purposes on the program website or at events. I also give permission for video tapes of my child or family members participation in classes to be used in parent discussion or for staff professional development.

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_

**DATA PRIVACY INFORMATION**

Because we are asking you to provide enrollment and child development information about your child or family, we need to inform you as to why we are requesting the information and how we will use the information.

1. You are being asked to supply information about your child and family in order for the School Readiness/Early Childhood Family Education staff to assist you in meeting the needs of your child and family through classes or home visits.
2. You do not legally have to provide this information.
3. Without this information services or programs provided by the School Readiness/Early Childhood Family Education may be limited.
4. Information obtained by the School Readiness/Early Childhood Family Education will be used by the School District staff to provide services to your family or child.
5. This information will not be provided to other individuals or agencies without your written permission.
6. You may review your file upon request.

I have read and understand the above information.

Signature \_\_\_\_\_ Date Signed \_\_\_\_\_

The following data may be collected as part of the registration process or during your ECFE/Discovery Learning class. Items followed by \* are required and must be furnished before attending.

**ECFE and Discovery Learning Class:**

Information Collected

- Registration Form\*
- Immunization Form\*
- Photo Release - publications, website, etc.
- Attendance Sheets/Class List
- Networking Sheets
- Payment Record
- Health concerns/allergy Info\*
- Signed Release of Information
- ECFE & SR Participant Questionnaire

How Used

- Enrollment
- Enrollment, child's school record
- On file
- Maintaining attendance
- Sharing name/number with others enrolled in the same class
- Class records, billing info
- Instructional planning, child health and safety
- To request or release info about your child to/from another agency
- State and local planning - is not kept with student record

**For Discovery Learning Classes Only:**

Information Collected

- Who Can Pick Up My Child\*
- Emergency Information\*
- Final Developmental Checklist & Summary Profile
- Parent Permission
- Class Activity Observations, Portfolio, Materials, Developmental Checklist, Summary Profile
- Discovery Learning Participant Agreement
- Income Information

How Used

- On file, list of other adults who may pick up your child from class-
- On file in case of emergencies
- Added to child's permanent record for school district
- Walking trip, display work
- Instructional plans, conferences
- Program participation policy
- Confidential information needed to determine eligibility for sliding fee program

## **PARENT PARTICIPATION AGREEMENT**

### 2013-14 Discovery Learning Participation Parent Agreement

In order to make your child and family's participation in Discovery Learning as successful as possible we are asking for your agreement to participate fully.

**Families agree to:**

- Complete the Early Childhood Screening process prior to class beginning in September
- Pay registration fee unless other arrangements have been made
- Keep tuition payments up to date or if necessary make special arrangements with the ECFE/SR office
- Register in advance and pay for sibling care when needed

**Families agree to regular attendance:**

- Contact teacher if unable to attend
- Understand if there are three or more absences without valid reason, that their spot in class may be forfeited
- Arrive and pick-up on time

**Families agree to be involved in the program:**

- Attend with child on first day of class
- Attend parent-child days through out the year (caregiver or relative may attend with parent's permission if parent is unable to attend.)
- Read class notes and newsletters
- Complete at-home-activities
- Attend parent conferences two times during the year
- Attend special events
- Participate in other ways, as able

**We agree to participate fully in the program as listed above.**

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_

School Readiness

**GENERAL INFORMATION:** This questionnaire should be completed only **ONE TIME** per school year **FOR EACH FAMILY ENROLLED** in the Early Childhood Family Education (ECFE) and/or the School Readiness Program. Each family is asked to voluntarily provide participant information that will be used for local and state program planning and evaluation. If you do not provide this information, it will not prevent you or your child from participating in ECFE or School Readiness. Only one family member should complete this questionnaire. **DO NOT** write your name on this form. The information that you provide will be kept confidential and **WILL NOT** be directly connected with you or your family.

<b>SCHOOL YEAR</b>
<b>2013-2014</b>

**THANK YOU FOR YOUR HELP IN IMPROVING THESE PROGRAMS**

<p>1. Your age (mark only one box):</p> <table style="width: 100%;"> <tr> <td><input type="checkbox"/> a. Under 20 years old</td> <td><input type="checkbox"/> c. 30 to 39 years old</td> </tr> <tr> <td><input type="checkbox"/> b. 20 to 29 years old</td> <td><input type="checkbox"/> d. 40 years old or older</td> </tr> </table>	<input type="checkbox"/> a. Under 20 years old	<input type="checkbox"/> c. 30 to 39 years old	<input type="checkbox"/> b. 20 to 29 years old	<input type="checkbox"/> d. 40 years old or older											
<input type="checkbox"/> a. Under 20 years old	<input type="checkbox"/> c. 30 to 39 years old														
<input type="checkbox"/> b. 20 to 29 years old	<input type="checkbox"/> d. 40 years old or older														
<p>2. Your <u>highest</u> level of school completed (mark only one box):</p> <table style="width: 100%;"> <tr> <td><input type="checkbox"/> a. 8th grade or less</td> <td><input type="checkbox"/> c. High school diploma/GED</td> <td><input type="checkbox"/> e. Associate Degree</td> </tr> <tr> <td><input type="checkbox"/> b. Some high school</td> <td><input type="checkbox"/> d. Some college or trade school beyond high school</td> <td><input type="checkbox"/> f. Bachelor's Degree</td> </tr> <tr> <td></td> <td></td> <td><input type="checkbox"/> g. Graduate or professional school degree</td> </tr> </table>	<input type="checkbox"/> a. 8th grade or less	<input type="checkbox"/> c. High school diploma/GED	<input type="checkbox"/> e. Associate Degree	<input type="checkbox"/> b. Some high school	<input type="checkbox"/> d. Some college or trade school beyond high school	<input type="checkbox"/> f. Bachelor's Degree			<input type="checkbox"/> g. Graduate or professional school degree						
<input type="checkbox"/> a. 8th grade or less	<input type="checkbox"/> c. High school diploma/GED	<input type="checkbox"/> e. Associate Degree													
<input type="checkbox"/> b. Some high school	<input type="checkbox"/> d. Some college or trade school beyond high school	<input type="checkbox"/> f. Bachelor's Degree													
		<input type="checkbox"/> g. Graduate or professional school degree													
<p>3. Your current job status (mark only one box):</p> <table style="width: 100%;"> <tr> <td><input type="checkbox"/> a. Employed 25 hours or more per week</td> <td><input type="checkbox"/> c. Unemployed, seeking employment</td> </tr> <tr> <td><input type="checkbox"/> b. Employed less than 25 hours per week</td> <td><input type="checkbox"/> d. Not employed, not seeking employment</td> </tr> </table>	<input type="checkbox"/> a. Employed 25 hours or more per week	<input type="checkbox"/> c. Unemployed, seeking employment	<input type="checkbox"/> b. Employed less than 25 hours per week	<input type="checkbox"/> d. Not employed, not seeking employment											
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<input type="checkbox"/> b. Employed less than 25 hours per week	<input type="checkbox"/> d. Not employed, not seeking employment														
<p>4. Your household's total yearly income, <u>before taxes</u> (mark only one box):</p> <table style="width: 100%;"> <tr> <td><input type="checkbox"/> a. Under \$10,000</td> <td><input type="checkbox"/> c. \$20,000 to \$29,999</td> <td><input type="checkbox"/> e. \$40,000 to \$49,999</td> <td><input type="checkbox"/> g. \$75,000 or more</td> </tr> <tr> <td><input type="checkbox"/> b. \$10,000 to \$19,999</td> <td><input type="checkbox"/> d. \$30,000 to \$39,999</td> <td><input type="checkbox"/> f. \$50,000 to \$74,999</td> <td></td> </tr> </table>	<input type="checkbox"/> a. Under \$10,000	<input type="checkbox"/> c. \$20,000 to \$29,999	<input type="checkbox"/> e. \$40,000 to \$49,999	<input type="checkbox"/> g. \$75,000 or more	<input type="checkbox"/> b. \$10,000 to \$19,999	<input type="checkbox"/> d. \$30,000 to \$39,999	<input type="checkbox"/> f. \$50,000 to \$74,999								
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<p>5. The racial/ethnic background of your child(ren) (mark all boxes):</p> <table style="width: 100%;"> <tr> <td><input type="checkbox"/> a. White</td> <td><input type="checkbox"/> d. Asian</td> <td><input type="checkbox"/> g. Other, single race</td> </tr> <tr> <td><input type="checkbox"/> b. Black/African/African American</td> <td><input type="checkbox"/> e. Native Hawaiian or Other Pacific Islander</td> <td><input type="checkbox"/> h. Other, two or more races</td> </tr> <tr> <td><input type="checkbox"/> c. Hispanic or Latino</td> <td><input type="checkbox"/> f. American Indian/Alaskan Native</td> <td></td> </tr> </table>	<input type="checkbox"/> a. White	<input type="checkbox"/> d. Asian	<input type="checkbox"/> g. Other, single race	<input type="checkbox"/> b. Black/African/African American	<input type="checkbox"/> e. Native Hawaiian or Other Pacific Islander	<input type="checkbox"/> h. Other, two or more races	<input type="checkbox"/> c. Hispanic or Latino	<input type="checkbox"/> f. American Indian/Alaskan Native							
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<p>6. Primary language spoken at home:</p> <table style="width: 100%;"> <tr> <td>a. <input type="checkbox"/> English</td> <td>f. <input type="checkbox"/> Oromo</td> <td>k. <input type="checkbox"/> Vietnamese</td> </tr> <tr> <td>b. <input type="checkbox"/> Arabic</td> <td>g. <input type="checkbox"/> Russian</td> <td>l. <input type="checkbox"/> Other</td> </tr> <tr> <td>c. <input type="checkbox"/> Cambodian</td> <td>h. <input type="checkbox"/> Serbo-Croatian</td> <td></td> </tr> <tr> <td>d. <input type="checkbox"/> Hmong</td> <td>i. <input type="checkbox"/> Spanish</td> <td></td> </tr> <tr> <td>e. <input type="checkbox"/> Laotian</td> <td>j. <input type="checkbox"/> Somali</td> <td></td> </tr> </table>	a. <input type="checkbox"/> English	f. <input type="checkbox"/> Oromo	k. <input type="checkbox"/> Vietnamese	b. <input type="checkbox"/> Arabic	g. <input type="checkbox"/> Russian	l. <input type="checkbox"/> Other	c. <input type="checkbox"/> Cambodian	h. <input type="checkbox"/> Serbo-Croatian		d. <input type="checkbox"/> Hmong	i. <input type="checkbox"/> Spanish		e. <input type="checkbox"/> Laotian	j. <input type="checkbox"/> Somali	
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<p><b>For Participants in ECFE ONLY:</b>          ECFE is required to serve both parents and relatives of children. Please indicate your status with regard to the child(ren) you have brought to ECFE:</p> <p><input type="checkbox"/> Parent (biological and adoptive)</p> <p><input type="checkbox"/> Relative (noncustodial grandparents of young children or other persons related to a child by blood, marriage, adoption or foster placement)</p>															

## Reduced Tuition

Funding for Discovery Learning is based on a combination of tuition and state funding. Funding for reduced tuition is limited. In-district residents are given priority enrollment. To be considered for reduced funding, complete the application on page 14 and return it with your registration materials.

### Qualification Guidelines:

- If annual family income is more than the amount shown in the first column below, **STOP HERE**. You do not qualify for a reduced tuition.
- If family income is less than the amount in the first column below, complete the application on page 14.

2013-14 District 728 Discovery Learning Sliding Fee Scale					
Number of persons in household	Full Fee	80% of Full Fee	65% of Full Fee	15% of Full Fee	Waived Fee
2	34,044 +	30,261 - 34,043	27,992 - 30,260	19,670 - 27,991	0 - 19,669
3	42,954 +	38,181 - 42,953	35,318 - 38,180	24,818 - 35,317	0 - 24,817
4	51,864 +	46,101 - 51,863	42,644 - 46,100	29,966 - 42,643	0 - 29,965
5	60,774 +	54,021 - 60,773	49,970 - 54,020	35,114 - 49,969	0 - 35,113
6	69,684 +	61,941 - 69,683	57,296 - 61,940	40,262 - 57,295	0 - 40,261
More than 6 persons, add this amount for each additional person	7,326	7,326	7,326	7,326	5,148
	↓	↓	↓	↓	↓
Reduced Tuition Amount					
2 day 2 hour	\$90/month \$810/year	\$72/month \$648/year	\$59/month \$532/year	\$14/month \$122/year	\$0/month \$0/year
2 day 2 1/4 hour	\$95/month \$855/year	\$76/month \$684/year	\$62/month \$556/year	\$14/month \$128/year	\$0/month \$0/year
3 day 2 hour	\$129/month \$1,161/year	\$103/month \$929/year	\$84/month \$755/year	\$19/month \$174/year	\$0/month \$0/year
3 day 2 1/2 hour	\$159/month \$1,431/year	\$127/month \$1,145/year	\$103/month \$930/year	\$24/month \$215/year	\$0/month \$0/year
4 day 2 1/2 hour	\$212/month \$1,902/year	\$170/month \$1,522/year	\$138/month \$1,236/year	\$32/month \$285/year	\$0/month \$0/year
Sibling Care	\$3.75/hour	\$3.00/hour	\$2.50/hour	\$.50/hour	\$0/hour

Sibling Care is offered during parent days for siblings of the child attending Discovery Preschool. You will receive additional information regarding sibling care registration along with teacher/classroom assignments and starting day information in an August mailing.

### If you do not qualify for reduced tuition:

If you do not qualify for reduced tuition and your family is experiencing a significant hardship, please complete the application on page 14 and attach a description of your situation. We will consider reduced tuition on a case by case basis.

# Application for Reduced Tuition 2013-14 ISD 728 Discovery Learning Preschool

## Family and Income Information (complete this page only if applying for reduced tuition)

List all household members that contribute to family income\*.

First Name:	Gross Annual Income before deductions.....	1. _____
Last Name:	Public Assistance, Child Support, Alimony, Unemployment.....	2. _____
	Pension, Social Security, Retirement, Permanent Disability.....	3. _____
	Other Income, including net self-employment.....	4. _____
First Name:	Gross Annual Income before deductions.....	5. _____
Last Name:	Public Assistance, Child Support, Alimony, Unemployment.....	6. _____
	Pension, Social Security, Retirement, Permanent Disability.....	7. _____
	Other Income, including net self-employment.....	8. _____
First Name:	Gross Annual Income before deductions.....	9. _____
Last Name:	Public Assistance, Child Support, Alimony, Unemployment.....	10. _____
	Pension, Social Security, Retirement, Permanent Disability.....	11. _____
	Other Income, including net self-employment.....	12. _____

Add lines 1 through 12, **Total Annual Family Income:** 13. \_\_\_\_\_

\*If child is legal responsibility of court or welfare agency, family income not required

List names and ages of all children in the home:

Name: _____	Name: _____	Name: _____
Age: _____	Age: _____	Age: _____
Name: _____	Name: _____	Name: _____
Age: _____	Age: _____	Age: _____

Number of Parents: \_\_\_\_\_ + Number of Children: \_\_\_\_\_ + Other household members \_\_\_\_\_ = **Total Family Size:** \_\_\_\_\_

Verification documentation of above 2012 household income must be received with application. Acceptable forms of verification are:

- Gross Wages and Salaries from all jobs (before deductions):
  - 2012 W-2 Statement
  - 2012 Income Tax Return
- Pension, SSI, Retirement Social Security:
  - Letter from agency providing benefits which states amount of benefits/checks.

- Public Assistance:
  - Letter from agency providing benefits which states amount of benefits/checks.
- Unemployment, Worker's Compensation, strike benefits:
  - Copies of 3 most recent checks.
- Other Income (i.e. farm, self-employment, etc.):
  - 2012 Form 1040 and Schedule C
- Letter verifying child is legal responsibility of the court (Foster child).

I certify that the information provided on this application is true and correct and that I have reported all household members and all household incomes. I understand this allows school officials to verify information, and that deliberate misrepresentation may disqualify my child's application for reduced tuition. I also understand that if supporting documentation is not included with this form, my child's application for scholarship will be denied.

Signature of Adult Household Member (required): \_\_\_\_\_

Print Name: \_\_\_\_\_ Date: \_\_\_\_\_

Last four digits of Social Security number of person signing this application: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

PRSR STD  
 US POSTAGE  
 PAID  
 DETROIT LAKES, MN  
 PERMIT NO. 14

OR CURRENT RESIDENT  
*If you are not the parent of a preschool child,  
 please pass this on to a friend or neighbor who is*



**Our Discovery Learning Preschool Weekly Class Schedule at a glance.....**

	Monday	Tuesday	Wednesday	Thursday	Friday
Morning	<p><b>4's Handke #753</b> 8:50-11:20am</p> <p><b>4's Zimmerman #771</b> 9:00-11:30am</p> <p><b>4's Rogers #761</b> 9:00-11:30am</p>	<p><b>3's Handke #750</b> 9:15-11:15am</p> <p><b>4's Handke #754</b> 9:00-11:30am</p> <p><b>3's Zimmerman #770</b> 9:30-11:30am</p> <p><b>3's Rogers #760</b> 9:30-11:30am</p>	<p><b>4's Handke #753</b> 8:50-11:20am</p> <p><b>4's Handke #754</b> 9:00-11:30am</p> <p><b>4's Zimmerman #771</b> 9:00-11:30am</p> <p><b>4's Rogers #761</b> 9:00-11:30am</p>	<p><b>3's Handke #750</b> 9:15-11:15am</p> <p><b>4's Handke #754</b> 9:00-11:30am</p> <p><b>3's Zimmerman #770</b> 9:30-11:30am</p> <p><b>3's Rogers #760</b> 9:30-11:30am</p>	<p><b>4's Handke #753</b> 8:50-11:20am</p> <p><b>4's Zimmerman #771</b> 9:00-11:30am</p> <p><b>4's Rogers #761</b> 9:00-11:30am</p>
Afternoon		<p><b>4's Handke #755</b> 12:50-3:20pm</p> <p><b>4's Handke #757</b> 3:45-5:45pm</p> <p><b>4's Rogers #762</b> 1:00-3:30pm</p> <p><b>4's Zimm #773</b> 12:35-3:05pm</p>	<p><b>4's Handke #755</b> 12:50-3:20pm</p> <p><b>4's Handke #757</b> 3:45-5:45pm</p> <p><b>4's Rogers #762</b> 1:00-3:30pm</p> <p><b>4's Zimm #773</b> 12:35-3:05pm</p>	<p><b>4's Handke #755</b> 12:50-3:20pm</p> <p><b>4's Handke #757</b> 3:45-5:45pm</p> <p><b>4's Rogers #762</b> 1:00-3:30pm</p> <p><b>4's Zimm #773</b> 12:35-3:05pm</p>	
Evening	<p><b>Watch for new Kindergarten prep offerings for children who need an extra boost before Kindergarten!</b></p>	<p><b>4's Handke #758</b> 5:45-8:00pm</p>	<p><b>ECFE Spring/Summer Brochure was delivered March 9 with the Star News!</b></p>	<p><b>4's Handke #758</b> 5:45-8:00pm</p>	<p><b>Come and join the fun at Discovery Learning!</b></p>